



# AGENDA Washoe County Open Space and Regional Parks Commission

Washoe County Commission Chambers  
1001 E 9th Street, Reno, NV  
Tuesday, August 6, 2013  
2:30 p.m.

Washoe County  
Community Services  
Department - Regional  
Parks and Open Space  
2601 Plumas Street  
Reno, NV 89509  
Tel: (775) 823-6500  
Fax: (775) 829-8014

**Commissioners:**

Sarah Chvilicek - Chair  
James Nadeau – Vice  
Chair  
Anne Buckley  
Nathan Daniel  
Janet Davis  
Thomas Guinn  
Ed Harney  
Scott Pierson  
Allan Sheakley

**County Commission  
Liaison:**

Kitty Jung

**Community Services  
Department Staff:**

Al Rogers,  
Division Director  
Projects & Programs

Eric Crump, Park  
Operations  
Superintendent

*Our Mission...*

To provide exceptional  
parks, open space and  
recreational  
opportunities while  
preserving our natural,  
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resources



PURSUANT TO NRS 241.020, PLEASE BE ADVISED THAT THE AGENDA FOR THE OPEN SPACE & REGIONAL PARK COMMISSION MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY PARKS ADMINISTRATION OFFICE (2601 PLUMAS STREET); RANCHO SAN RAFAEL REGIONAL PARK OFFICE (1595 N SIERRA STREET); WASHOE COUNTY ADMINISTRATION BUILDING (1001 E 9<sup>TH</sup> STREET); WASHOE COUNTY COURTHOUSE – SECOND JUDICIAL DISTRICT COURT (75 COURT STREET); AND WASHOE COUNTY CENTRAL LIBRARY (301 SOUTH CENTER STREET).

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call (775) 823-6500 in advance so that arrangements may be conveniently made.

Supporting materials are available to the public at 2601 Plumas Street, in Reno, Nevada, 89509. Ms. Joanna Schultz, Office Support Specialist, is the person designated by the Washoe County Open Space and Regional Parks Commission to respond to requests for supporting materials. Ms. Schultz is located at the 2601 Plumas Street address and may be reached by telephone at (775) 823-6500 or at [jschultz@washoecounty.us](mailto:jschultz@washoecounty.us).

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

**Responses to Public Comments.** The Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “\*Commissioner’s Comments: (This item limited to announcements or topics/issues proposed for future workshops/agendas)”.



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All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (\*) next to it is an item for which no action will be taken.

- \*1. Roll Call
- \*2. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
- \*3. Administer Oath of Office to newly appointed Commissioners Scott Pierson and Janet Davis.
- 4. Approval of the Agenda for the Open Space and Regional Parks Commission Meeting August 6, 2013.
- 5. Approval of the Minutes for the Open Space and Regional Parks Commission Meeting of February 5, 2013
- 6. Discussion and possible change of date & time for regularly scheduled meeting of September 3, 2013.
- \*7. Discussion and review of role and responsibilities of Open Space and Regional Park Commission.
- 8. Discussion and possible direction to staff on the formation of Commission subcommittees which may include but not be limited to the following areas:
  - Asset Management/Operational Committee
  - Budget/Financial Committee
  - Master Plans Committee
 or possible direction to staff on the use of Commission workshops to address topics of concern.
- 9. Consider and recommend to the Board of County Commissioners a request for sponsorship of the Great Reno Balloon Race 2013 which will be held at Rancho San Rafael Regional Park September 3-9, 2013. Options include:
  - 1) Washoe County would waive park facility rental and use fees [\$5,200] in consideration of Washoe County being recognized as a Major Sponsor; or
  - 2) Washoe County would have the organization pay the rental and use fees [\$5,200] and then pay the organization (GRBR) \$5,200 for a Major Sponsorship for the 2013 event; or
  - 3) Washoe County would require payment of staffing costs in support of the event [\$3,600] and receive balance [\$1,600] as a corporate sponsor; or

WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

<http://www.co.washoe.nv.us/> AND <http://www.washoecountyparks.com>



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4) Washoe County would consider no sponsorship opportunity of the 2013 event; and

subject to the option selected, authorize the Community Services Department Acting Director to sign the 2013 Renewal and First Amendment to Agreement

- \*10. Presentation on “Park or Program of the Month” featuring the Wilbur D. May Museum.
- \*11. Parks Reports
  - Update on North Valleys Regional Park Water Park.
  - Update on TMWA waterline at Betsy Caughlin Donnelly Park.
  - Park District Reports to include staffing, activities, upcoming events at Regional Parks and Open Space parks.
  - May Center Report to include staffing, activities, upcoming events and visitation at the Wilbur D. May Arboretum and Museum.
  - Volunteer Service Report to include volunteer projects, programs and statistics.
  - Planning Division report to include the highlights of current planning and construction projects, including community and regional parks, trails, interpretive features, natural resource management efforts, grants, State Question 1 and inter-jurisdictional/regional open space planning issues.
  - Golf Report to include updates on course conditions, rounds of play, financials, and current projects.
  - Board of County Commissioners actions
- \*12. Commissioner’s Comments: (This item limited to announcements or topics/issues proposed for future workshops/agendas)
- \*13. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.

14. Adjournment

